

FORM ASTR-1

(Application for filing a claim of rebate of service tax and cess paid on taxable services exported)

(PART A: To be filled by the applicant)

Date.....

Place.....

To,
Assistant Commissioner of Central Excise/Deputy Commissioner of Central Excise
.....(full postal address).

Madam/Sir,

I/We.....,(name of the person claiming rebate) holding service tax registration No.
....., located in..... (address of the registered premises)
hereby declare that I/We have exportedservice (name of the taxable
service) under rule 5 of the Export of Service Rules, 2005 to(name of the country to which
service has been exported), and on which service tax amounting to (amount in rupees of
service tax) and education cess amounting to (amount in rupees of cess) has been paid.

2. I/We also declare that the payment against such service exported has already been received in
India in full..... (details of receipt of payment).

3. I/We request that the rebate of the taxable service exported by me/us in terms of rule 3 of the
Export of Service Rules, 2005 may be granted at the earliest. The following documents are enclosed in
support of this claim for rebate.

- 1.
- 2.
- 3.

(Signature and name of the service provider
or his authorised agent with date.)

(PART B: To be filled by the sanctioning authority)

Date of receipt of the rebate claim : _____

Date of sanction of the rebate claim : _____

Amount of rebate claimed: Rs. _____

Amount of rebate sanctioned: Rs. _____

If the claim is not processed within 15 days of the receipt of the claim, indicate briefly reasons for
delay:

Place:

Date:

Signature of the Assistant Commissioner/
Deputy Commissioner of Central Excise.