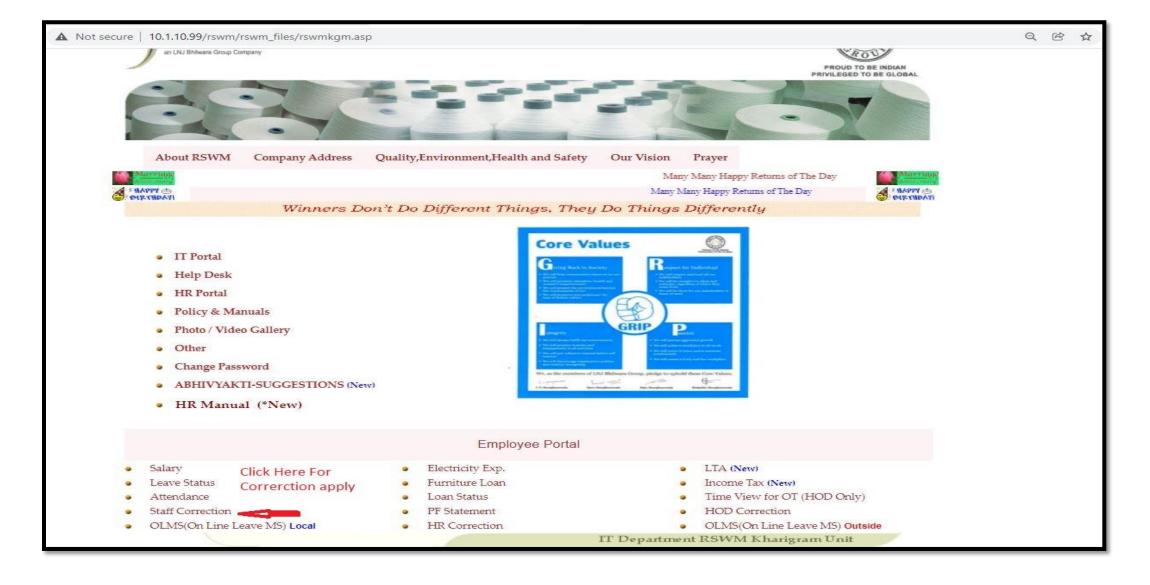
How to Apply Time Correction on Intranet

Step-1 :- Home page



Step-2 :- Login Page

RSWM Limited an LNU Bhilwara Group Company	RSWM Limited Kharigram	PROUB TO BE INDIAN PRIVILEGED TO BE GLOBAL
	To Receive Your Attendance Slip, enter your EmpCodesername: Submit	Enter Your Emp. Code And PAssword for login
	IT Departme	nt RSWM Kharigram Unit

Step-3 :- Select months



Step-4 :- Select Date And Reason

S#	Date (DD-MM- YYYY)	Actual Shift / Time / Status			Time Correction Reason & Check		
		Shift	Day	Timing	Absent / Present Status	Check	Select the Reason
1	1-1-2022	GN	F		PP		
2	1-1-2022	GN	s		AA		Forget Punching ~
3	2-1-2022	GN	F		WO		
4	2-1-2022	GN	S	>(1×(1×(1×(1×(1×(1×(1×(1×(1×(1×	WO		Select check bo
5	3-1-2022	GN	F	08.59	PP		
6	3-1-2022	GN	S	18.15	PP		and Reason for
7	4-1-2022	GN	F	08.50	PP		correction date
8	4-1-2022	GN	S	18.12	PP		
9	5-1-2022	GN	F	08.51	PP		マク
10	5-1-2022	GN	S	18.03	PP		
11	6-1-2022	GN	F	Ī	AA		Forget Punching ~
12	6-1-2022	GN	S		AA		Forget Punching ~
13	7-1-2022	GN	F		AA		Forget Punching ~
14	7-1-2022	GN	S		AA		Forget Punching ~
15	8-1-2022	GN	F	09.05	AA		
16	8-1-2022	GN	S	18.06	PP		
17	9-1-2022	GN	F		WO		
18	9-1-2022	GN	S		WO		
19	10-1-2022	GN	F	09.09	AA		
20	10-1-2022	GN	S	18.04	PP		
21	11-1-2022	GN	F	08.56	PP		
22	11-1-2022	GN	S	18.05	PP		
23	12-1-2022	GN	F	09.00	PP		
24	12-1-2022	GN	S	18.52	PP		

Step-5 :- Submit

