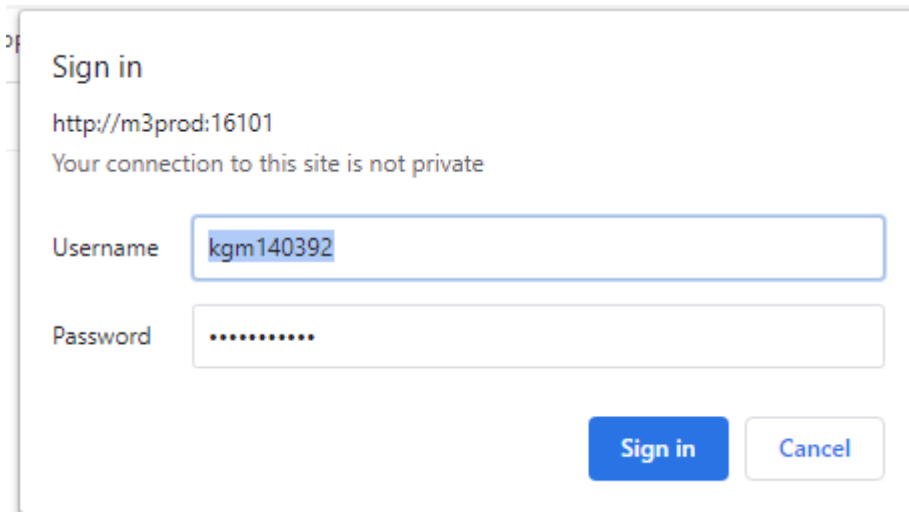


## PO Approval Process

### 1. Login M3



Sign in

http://m3prod:16101

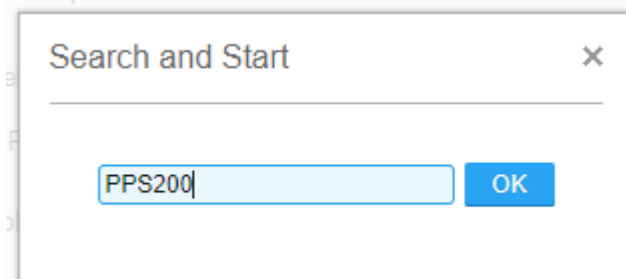
Your connection to this site is not private

Username

Password

### 2. Press Ctrl + R

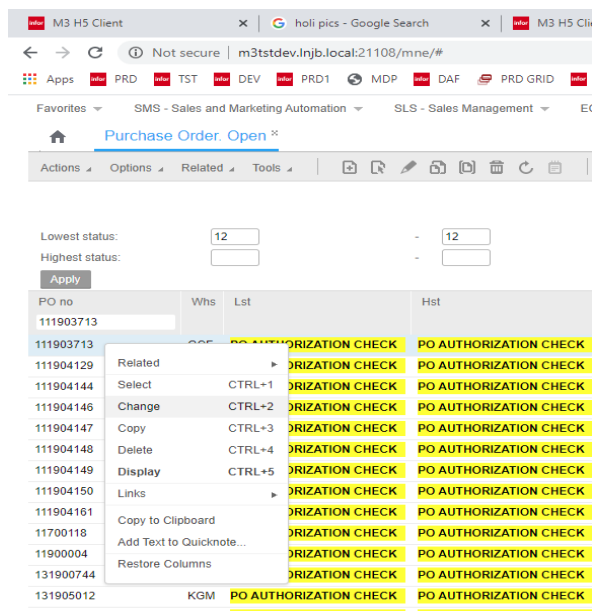
### 3. Program name PPS200



Search and Start

### 4. Input PO No., which needs to Approve and press Enter

### 5. Select PO no, Right click → Change



M3 H5 Client | holi pics - Google Search | M3 H5 Client

Not secure | m3tstdev.lnjb.local:21108/mne/#

PRD TST DEV PRD1 MDP DAF PRD GRID

SMS - Sales and Marketing Automation | SLS - Sales Management

Purchase Order. Open

Lowest status:  -









Highest status:  -

Apply

PO no	Whs	Lst	Hst
111903713			
111903713			PO AUTHORIZATION CHECK
111904129			PO AUTHORIZATION CHECK
111904144			PO AUTHORIZATION CHECK
111904146			PO AUTHORIZATION CHECK
111904147			PO AUTHORIZATION CHECK
111904148			PO AUTHORIZATION CHECK
111904149			PO AUTHORIZATION CHECK
111904150			PO AUTHORIZATION CHECK
111904161			PO AUTHORIZATION CHECK
11700118			PO AUTHORIZATION CHECK
11900004			PO AUTHORIZATION CHECK
131900744			PO AUTHORIZATION CHECK
131905012	KGM		PO AUTHORIZATION CHECK

6. Change → Click on Next → Input Signature on below filed
7. Click on Next and come to home screen

🏠 [Purchase Order. Open](#) ✖

Actions ▾ Options ▾ Related ▾ Tools ▾ |        

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**Panel Header**

Warehouse:  GCF-CENTRAL PURCHASE & DISPATCH WH  
Supplier:  CHINA TEXMATECH CO.LTD  
Order type:  IMPORT - Spares  
PO number:  Status:  /

---

**Details**

Last reply date:	<input type="text"/>	Media profile:	<input type="text" value="41"/> E.Mail
Due date:	<input type="text"/>	Facsimile no:	<input type="text"/>
Project number:	<input type="text"/>	Proj element:	<input type="text"/>
Currency terms:	<input type="checkbox"/>	Agreed rate:	<input type="text" value="0.000000"/>

Agent:   
Payee:   
Delivery terms:  FOB  
Terms text:

Signature: